



## **PRINCIPAL** **St. Conleth's Community College, Newbridge, Co. Kildare**

### **Category XVII**

Kildare and Wicklow Education and Training Board (KWETB) invites applications from suitably qualified persons for the permanent post of **Principal, St. Conleth's Community College, Newbridge, Co. Kildare**. The school is co-educational with 753 students enrolled on 30<sup>th</sup> September 2025.

This post is effective from 1<sup>st</sup> September 2026.

To qualify for appointment candidates must have:

- A recognised post-primary teaching qualification
- A minimum of 5 years' satisfactory teaching experience
- Registration in accordance with Section 30 of the Teaching Council Act 2001

In addition, applicants should have the following qualities:

- Effective leadership and strong management skills
- Excellent interpersonal skills
- Ability to plan, organise and use resources effectively
- Significant knowledge and experience of school administration
- Knowledge of current trends and developments in Education

This post offers an exciting and challenging opportunity to work in a progressive educational environment at Senior Management Level.

Qualifications and remuneration for the post are in accordance with the regulations of the Department of Education.

Please note an Appeal System is now in place and applicable for all Permanent Principal and Deputy Principal posts. See Department of Education and Skills Circular Letter 0062/2021.

Details and application form are available from

<https://kildarewicklow.etb.ie/recruitment/current-vacancies/>

Fully completed signed application form should be returned as one complete document in PDF or Word format and attached to an email to [porrecruitment@kwetb.ie](mailto:porrecruitment@kwetb.ie) no later than **12 noon on Thursday 2<sup>nd</sup> April 2026**.

**Please note** that it is the responsibility of the applicant to ensure that all applications are received on time. Any technical difficulties encountered by the sender when submitting applications are not the responsibility of the KWETB.

- Applicants will be short-listed based on the information supplied
- Incomplete applications will not be considered for shortlisting
- Applications will not be accepted under any circumstances after the closing date
- Canvassing by or on behalf of the applicant will automatically disqualify

## **Reasonable Accommodation Statement**

Kildare and Wicklow Education and Training Board (KWETB) is committed to fostering an inclusive and supportive environment for all applicants, learners, and staff. We welcome and encourage applications from individuals of all backgrounds and abilities. We actively support the development and employment of people with disabilities and promote diversity and inclusion throughout the organisation.

In line with the Employment Equality Acts 1998–2015, we are committed to ensuring that candidates with disabilities are treated fairly, have the opportunity to perform at their best and that all recruitment processes are based on merit. We provide positive support to candidates who disclose a disability and ensure that requests for reasonable accommodations are assessed through a collaborative, transparent, and consistently applied process.

Reasonable accommodations are adjustments or supports that help remove barriers for individuals with disabilities, without imposing a disproportionate burden on an organisation.

Examples of reasonable accommodations may include:

- Providing accessible interview locations or online interview options
- Supplying materials in alternative formats (e.g. large print, Braille, or digital)
- Allowing additional time for interviews, assessments, or tests
- Modifying workspaces for accessibility
- Adjusting work schedules or offering remote working options
- Providing assistive technology or software
- Arranging for an Irish sign language interpreter or personal assistant during interviews or training

For more information or to request a reasonable accommodation, please contact [niamhtormey@kwetb.ie](mailto:niamhtormey@kwetb.ie) to arrange a confidential conversation with a member of our team. All requests will be handled with sensitivity and confidentiality.

**Dr Deirdre Keyes, Chief Executive.**

KWETB, Kildare Office, Chestnut House, Millennium Park, Osberstown, Naas, Co. Kildare, W91 FH6T