

3.2.5 Protection of enrolled learners

Procedure code and title:	3.2.5 Protection of Enrolled Learners
Policy area:	3.2 Quality Assurance
Version Number:	1
Reviewed by:	Quality Assurance Sub-Group
Date approved by Quality Council:	27 th June 2023
Date of Implementation:	1 st January 2024
Review Date:	

Purpose

The purpose of this policy is to ensure that learners are protected in the event of the unexpected cessation of any training programme provided, and/or organised and/or procured through KWETB and where programmes are of at least three months' duration and where moneys have been paid by or on behalf of the learner.

Scope

This procedure applies to all FET Provision and FET Provision-Second Providers. There is an integrated single policy, with integrated procedures for FET Provision and FET Provision-Second Providers.

QA Processes

KWETB will manage the implementation of this policy.

KWETB is responsible for disseminating information on these arrangements to learners where Protection for Enrolled Learners applies.

Arrangements on the Unexpected Cessation of Programmes KWETB has a written statement of arrangements in place for the protection of learners in accordance with section 45 of the Qualifications (Education and Training) Act 1999.



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This statement includes: -

- a) A statement that section 43 of the Qualifications (Education and Training) Act does not apply
- b) KWETB commitment to protection for learners in the event of the unexpected cessation of any training programme
- c) Where arrangements are required they take cognisance of: -
 - i. Refund of fees
 - ii. Learner transfer
 - iii. Arrangements for non-fee-paying learners



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