

Applications are invited from suitably qualified persons for the following:

**Administrative Deputy Principal
Craddockstown School, Craddockstown, Co. Kildare
(Roll Number 20581L)**

Kildare and Wicklow Education and Training Board (KWETB) invites applications from suitably qualified persons for the post of Administrative Deputy Principal of Craddockstown School under a Permanent Contract of Employment to take effect from 23rd June 2025.

Craddockstown School is a Special School that provides an appropriate education for students, aged 4 to 18 years old, who have a diagnosis of Autism and complex learning needs or complex learning needs with a professional recommendation for a special school. The new school will be located in Craddockstown, Naas, Co. Kildare.

It is intended that the new school will cater for an initial enrolment of up to 24 students when it is established and, on a phased basis, is expected to grow its capacity in the short to medium term, pending a new permanent school building being provided on a permanent site. The initial staffing allocation is for 4 teachers along with an administrative principal and administrative deputy principal.

On application for the post, the applicant must meet the following criteria:

- Be fully registered with the Teaching Council under Route 1 (Primary), Route 4 (Other) or Route 2 (Post Primary) with the Teaching Council.
- Have 5 years recognised teaching service, two of which must be in a recognised primary or post primary school within the Republic of Ireland.
- Applicants must comply with the eligibility criteria for Principalship as set out in Circular Letter 44/2019 from the Department of Education.
- Experience with children who have a diagnosis of Autism/Autistic Spectrum Disorders and/or additional Education Needs is desirable.
- A post-graduate qualification in Special Education is desirable.

Details and application form are available from
<https://kildarewicklow.etb.ie/recruitment/current-vacancies/>

Completed application forms, Teaching Council registration and associated vetting should be submitted via email to por2024@kwetb.ie no later than **12 noon on Tuesday 22nd April 2025**.

Please note that it is the responsibility of the applicant to ensure that all applications are received on time. Any technical difficulties encountered by the sender when submitting applications are not the responsibility of the KWETB.

- Applicants will be short-listed based on the information supplied
- Incomplete applications will not be considered for shortlisting
- Applications will not be accepted under any circumstances after the closing date
- Canvassing by or on behalf of the applicant will automatically disqualify
- All appointments are subject to the sanction of the Minister for Education.

KWETB is an equal opportunities employer.